



CITY OF NEWPORT NEWS PERSONNEL ADMINISTRATIVE MANUAL

Effective Date: 04/01/90

SECTION	SUBJECT
500 APPENDIX	TERMINATION CODE LISTING

- A - Voluntary Resignation (specify reason)
- B - Discharge – Performance*
- C - Involuntary Resignation (specify reason)*
- D - Discharge – Employment Probation Period Employee*
- E - Discharge – Misconduct/Violation of the Standards of Conduct*
- F - Reduction-In-Force – No Work Available/End of Program*
- G - End of Medical Leave/Medical Reasons*
- H - Death
- I - Retirement
- J - Unavailable for Work/Job Abandonment*
- K - Discharge – Failure to Meet or Maintain Job Qualifications or to Meet Job Conditions*

*Personnel approval required

S:\PAM\500 Conditions of Employment-Termination\500-A Appendix Termination Code Listing.doc

AMENDS/SUPERSEDES SECTION 500 APPENDIX C, DATED 7/1/85	REFERENCES	APPROVAL: 
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